

# CEREMONIES & WEDDINGS

*We look forward to helping you make your day a truly special and memorable occasion and you can be rest assured that you are in the safest of hands. A warm welcome awaits you here at the “CASA”.*

*We are proud to announce the addition of our new facility and our aim is to continue to provide the same attention to detail and service in a style to ensure your special day is one to remember. Our real strength for the last 30 years has been the restaurant. Housed in a part 17<sup>th</sup> century building, the restaurant offers traditional Italian and continental cuisine. The food is complimented by professional and friendly service. The Wine List is compiled to achieve the right balance to please both the modern and traditional wine drinker.*

*To help you plan, we have included menu suggestions in this pack. We have found that some couples prefer to put together their own menus and in this we are very flexible. If you do not find exactly what you like, we will be only too happy to discuss your ideas and tailor-make a package to suit your requirements.*

*We have a variety of banqueting rooms that are perfect for various sizes of wedding celebrations, from 20 – 120 guests. All our banqueting rooms are licensed to host civil ceremonies.*

*Above all, we are here to help you. Please call our Wedding co-coordinator who will be delighted to advise and assist you with the planning and preparations for your special day. For friends and relatives wishing to stay at the hotel before or after the celebrations, we offer excellent accommodation rates. Upgrades to Executive rooms are available for a supplementary charge.*

***We provide special discounts of up to 20 % for weddings taking place 2009. (Offer only applies to new bookings subject to availability). Discounts of up to 20% available during off peak periods from 2009 onwards.***

*We are pleased to offer the facility to hold your Wedding ceremony in any of our licensed rooms. To assist you with organising your ceremony, please note the booking procedures:*

*In order for your Civil Ceremony to take place, it is imperative that two Registration Officers are present for the Ceremony. You may provisionally book their attendance with the Registry Office up to, but no more than 12 months prior to your wedding but remember you have to book your venue first before the Registrar will book your wedding.*

*The local Registrar’s office is: Aldershot Registry Office, 30 Grosvenor Road, Aldershot, Hampshire GU11 3EB  
Telephone: 01252322066*

*The Superintendent Registrar will complete an advance booking pro-forma showing your personal details and time and date of your wedding. It is important to note that without this information, your Civil Wedding Ceremony cannot take place. We cannot arrange this for you.*

*Whilst making your provisional booking, the Superintendent will inform you of the date when you must give legal notice of your marriage and to whom. You will then be required to pay the Registrars for their attendance fee. You may also choose to pay in advance for your marriage certificate.*

*Only a civil, secular (non-religious) ceremony can be permitted by the Superintendent Registrar. Any music, reading, poetry, words or performance which forms any part of the service must be secular. The content of the ceremony must be agreed in advance with the Superintendent Registrar who shall be attending the Ceremony.*

*It is your responsibility to ensure that all legal preliminaries to your wedding are completed and that Registration Officers are available to conduct your ceremony on your requested date and time. The Casa dei Cesari cannot arrange this on your behalf.*

# ROOM CAPACITIES & ROOM HIRE CHARGES

## *CAESAR SUITE*

Licensed for Civil Ceremonies up to 120 guests.  
Room Hire Charge £450.00

	Min No.*	Max No.
Civil Ceremony	60	120
Wedding Breakfast	60	120
Wedding Buffet	40	80
Evening Finger Buffet	60	150

## *VERONA SUITE*

Licensed for Civil Ceremonies up to 40 guests.  
Room Hire Charge £350.00

	Min No.*	Max No.
Civil Ceremony	10	40
Wedding Breakfast	12	35

Please note that the Civil Ceremony Room Hire charges do not include the Registrar's fee.

## ROOM HIRE

	<i>CAESAR SUITE</i> <i>FROM</i>	<i>VERONA SUITE</i> <i>FROM</i>
<b>CIVIL CEREMONY</b>	<b>£450.00</b>	<b>£350.00</b>
<b>WEDDING BREAKFAST *</b>	<b>£450.00</b>	<b>£350.00</b>
<b>WEDDING BUFFET *</b>	<b>£450.00</b>	<b>£350.00</b>
<b>EVENING BUFFET *</b>	<b>£450.00</b>	<b>N/A</b>
<b>RESIDENT DJ</b>	<b>£450.00</b>	<b>N/A</b>

\* If one of the packages are chosen, the Room Hire Rates are not applicable.

**Children's package (Age 4 – 12) provided on request.**

\*Minimum numbers apply during peak times of year – Saturdays from May until September.

Minimum numbers can be reduced during off peak times of the year, weekdays and Sundays.

# CAESAR PACKAGE

## MENU

*Smoked Salmon Roulade filled with cream cheese & a Red Onion Dressing*

*Melon Mango & Prawns with Fruit Coulis & Cape Gooseberries  
Avocado, Tomato & Mozzarella  
Minestrone Soup*

*Deep fried Brie with Cherry Sauce  
Duck & Orange Pate with Melba Toast*

♥ ♥ ♥

*Breast of Chicken topped with Ham, Tomato & Cheese  
Roast Beef with Mushrooms, Onions & Red Wine*

*Poached Fillets of Lemon Sole, filled with Spinach cooked in a White Wine Sauce*

*Poached Salmon with Prawns in a White Wine Sauce  
Loin of Pork with a creamy Cider & Calvados Sauce  
Lamb Cutlets in a Mint & Garlic Sauce*

♥ ♥ ♥

*Homemade Tiramisu  
Coppa Profiteroles  
Flute al Limoncello  
Flute mela verde e calvados  
Tart Tatin*

*Coppa Passion Fruit  
Crumble fromage blanc  
Mango Sorbet & Cocunut Ice Cream*

*Charline Vanilla Caramel  
Homemade Italian Ice Cream - assorted flavours*

*Freshly Brewed Coffee with Homemade Petit Fours*

## **£75.00 per guest**

*Please select one dish from the starter, main and dessert courses for all your guests, with the exception of vegetarians and other special dietary requirements.*

## PACKAGE

**This package can be tailored to meet your individual requirements and includes the following:**

Hire for the function room for the Reception and Evening in beautiful surroundings.

**Welcome Drink :** One glass of Sparkling Wine or Bucks Fizz per person

Three Course Meal ( Caesar Menu) with Coffee and Homemade Petit Fours

Half a bottle of House Wine per person with meal.

Glass of House Sparkling Wine with Toasts.

Mineral Water.

Use of our Cake Stand & Knife.

Toastmaster Services

Complimentary Bridal suite accommodation with sparkling wine for Bride and Groom and Full English Breakfast.

Discounted Accommodation Rates for your guests wishing to stay overnight.

### OTHER UPGRADE IDEAS FOR YOUR PACKAGE

**CANAPES - Hot Canapés £7.50 per guest  
Cold Canapés £4.95 per guest**

*All menus may be tailored to suit your wedding.*

# BAROLO PACKAGE

## MENU

*Prawns rolled in Smoked Salmon*  
*Mixed Hors D'Oevres*  
*Parma Ham & Melon*  
*Mediterranean Seafood Salad*  
*Lobster Bisque*  
*Scallop & Bacon Salad*

♥ ♥ ♥

*Butterfly Seabass with Herbs, Garlic & Lemon Juice*  
*Monk Fish with Tomato, Onion, Garlic & Olives*  
*Rack of Lamb with a Redcurrant Sauce*  
*Breast of Duck in Orange & Grand Marnier Sauce*

*Breast of Chicken with Prawns in a Cream, White Wine & Tomato Sauce*  
*Fillet of Beef Wellington wrapped in a pastry case with a Grain Mustard Sauce*

♥ ♥ ♥

*Homemade Tiramisu*  
*Coppa Profiteroles*  
*Flute al Limoncello*  
*Flute mela verde e calvados*  
*Tart Tatin*

*Coppa Passion Fruit*  
*Crumble fromage blanc*  
*Mango Sorbet & Cocunut Ice Cream*  
*Charline Vanilla Caramel*

*Homemade Italian Ice Cream - assorted flavours*

*Freshly Brewed Coffee with Homemade Petit Fours*

## **£95.00 per guest**

*Please select one dish from the starter, main and dessert courses for all your guests, with the exception of vegetarians and other special dietary requirements.*

## PACKAGE

**This package can be tailored to meet your individual requirements and includes the following:**

Hire for the function room for the Reception and Evening in beautiful surroundings.

Welcome Drink : One glass of Champagne or Kir Royale per person  
Three Course Meal ( Barolo Menu) with Coffee and Homemade Petit Fours

Half a bottle of Wine per person from Selection Menu with meal.

Glass of House Champagne with Toasts.

Bottle of Still & Sparkling Water per table.

Long & Low Top Table Flower Arrangement.

Use of our Cake Stand & Knife.

Toastmaster Services

Complimentary Bridal suite accommodation with Champagne & Chocolates for Bride and Groom with Full English Breakfast.

Two standard double bedrooms complimentary for family including a Full English Breakfast.

Discounted Accommodation Rates for your guests wishing to stay overnight.

Complimentary menu tasting for two.

Complimentary accommodation on 1<sup>st</sup> Wedding Anniversary including a Full English Breakfast.

### OTHER UPGRADE IDEAS FOR YOUR PACKAGE

**CANAPES - Hot Canapés £7.50 per guest**  
**Cold Canapés £4.95 per guest**

*All menus may be tailored to suit your wedding.*

# **EVENING FINGER BUFFET MENUS**

## ***MENU A - £14.95***

*Assorted Open Gourmet Sandwiches*

*Finger Slices of Quiche*

*Selection of Crudities with Dips*

*Variety of mini Pizzas*

*Spicy Chicken Wings*

*Mini Vegetable Spring Rolls*

*Spicy Meat Samosas*

## ***MENU B - £17.95***

*Assorted Open Gourmet Sandwiches*

*Finger Slices of Quiche*

*Selection of Crudities with Dips*

*Seafood Vol au Vonts*

*Variety of mini Pizzas*

*Spicy Chicken Wings*

*Vegetable Spring Rolls*

*Samosas*

*Breaded Chicken with Sour Cream*

*Tempura Prawns*

*Selection of Salads*

*Cold cuts of Charcuterie*

*All menus may be tailored to suit your wedding.*

# **GALA BUFFET MENU**

## ***STARTERS***

*Choose from the Caesar or Barolo Menu.*

## ***MAIN COURSE***

*Whole Poached Dressed Salmon*

*Glazed Joint of Beef*

*Dressed Ham with Pineapple Glaze*

*Coronation Chicken*

*Assorted quiches and hot minted new potatoes.*

## ***SALADS***

*A wide and varied selection of salad dishes.*

## ***DESSERTS***

*Choose from the Caesar or Barolo Menu*

*Freshly Brewed Coffee with*

*Homemade Petit Fours*

**The following fork buffet is included as a more informal alternative to the three-course meal. Due to size restrictions of the Caesar Suite, we are unable to offer this menu if your party is greater than 100 guests.**

All menu's may be tailored to suit your wedding.

***\* A supplement charge may apply to this option depending on final numbers.***

## **BAROLO PACKAGE** **SELECTION WINE LIST**

<b><u>WHITE WINE</u></b>	<b><u>RED WINE</u></b>
<p><b><i>Italian White – Frascati, Superiore (Bin 13)</i></b></p> <p><i>A stylish and delicious, dry white wine with a fresh zesty bouquet and a ripe almond flavour. From one of the region's best producers.</i></p>	<p><b><i>Italian Red – Bardolino Classico Bolla (Bin 26)</i></b></p> <p><i>Cool fermented to conserve the maximum of fruit and aromas. Light bodied with a fresh fruity character, with hints of raspberry and strawberry.</i></p>
<p><b><i>Spanish White – Torres Mas Rabell Blanco, Penedés (Bin 48)</i></b></p> <p><i>A modern refreshing style, 100% Parellada without any wood ageing. From the high Penedés, the source of some of the best fruit.</i></p>	<p><b><i>Spanish Red – Torres Mas Rabell Tinto, Penedés (Bin 51)</i></b></p> <p><i>From Garnacha Tinto and Cariñena and matured in oak for one year to give a rich fruity wine with a soft vanilla oak finish.</i></p>
<p><b><i>Australian White – Berri Estates Unoaked Chardonnay SE Australia (Bin 90)</i></b></p> <p><i>Fresh and lemony with crisp, ripe acidity and good weight. Fermented and matured in stainless steel with no oak contact to retain the classic Chardonnay varietal fruit.</i></p>	<p><b><i>Australian Red – Berri Estates Merlot, SE Australia (Bin 95)</i></b></p> <p><i>Ripe raspberry, blueberry, soft plum and chocolate characters complimented by subtle oak.</i></p>

# TERMS & CONDITIONS

1. **Definitions** – ‘the Hotel’ refers to The Casa dei Cesari Hotel, ‘the client’ refers to the individual, company or organization making the booking, ‘the event’ refers to the event described in the conference order or banqueting event order.
2. **Contract** – When a booking is confirmed to the Hotel in writing a contract is deemed to exist. These terms and conditions form part of the contract. Written confirmation is required on company letterhead.
3. **Confirmation** – a) All bookings are considered as provisional until written confirmation has been received by the Hotel. b) The signed contract must be returned to the Hotel within 5 working days of the date of issue or, if such time is not available, within 48 hours of arrival. If the Hotel does not receive the contract within this period, the Hotel reserves the right to release the booking and re-let the facilities.
4. **Numbers** – a) Banqueting. The minimum numbers of persons advised should not drop below 90% of the original booking. Final numbers must be advised to the Hotel at least five days prior to the event & in the event of the numbers being increased on the day of if the numbers are less than expected the highest number will be charged for. b) Conferences – The final number of people attending the event must reach the Hotel in writing at least seven working days prior to the date of the event. You will be charged in full for that number which should not be less than 90% of the original booking. c) Should the client wish to increase the number of guests attending the event in excess of the contracted number the Hotel will use all reasonable endeavours to comply with such request subject to the availability of the facilities, but will not be liable should it fail to do so. The Hotel may increase its charges in accordance with the increased number of guests attending.
5. **Finance** – a) Private Bookings – A non-refundable deposit will be required to confirm. A forecast of charges will be submitted on request & 100% of this less the deposit must be paid 7 clear days prior to the event. The balance of all charges incurred must be settled on the day. b) Company bookings – the Hotel reserves the right to charge a deposit on confirmation of the event. Credit is granted at the Hotel’s sole discretion and credit references may be requested before agreement. Applications for a credit account with the hotel must be received no later than 28 days prior to the date of the event & must be made on the Hotel’s application form. The account must be checked & signed off by the nominated signatory at the end of the event. The account will be sent immediately after the event. Credit terms are 30 days after which an interest of 2% per month or part of month will apply. If credit terms are not agreed by the Hotel a full pre payment will be required. A forecast of charges can be submitted on request & 100% of this less the deposit must be paid 7 clear days prior to the event.
6. **Times** – The client will adhere to the timetable agreed with the Hotel and vacate the premises at the time agreed.
7. **Cancellation** – a) In the circumstances that the client has to cancel or postpone a confirmed booking the Hotel will make every reasonable effort to resell the facilities on the client’s behalf. If successful the Hotel will offset in whole or in part the following cancellation charges. This calculation will be made at the discretion of the Hotel & in any case subject to an administration fee of £100.00. Any cancellation, postponement or partial cancellation must be advised to the Hotel in the first instance verbally & confirmed in writing within 24 hours.
  - a. Banqueting, Dinner Dance, Weddings etc. i) Over 8 months notice 90% of deposit refunded. ii) Over 6 months notice 50% of deposit refunded. iii) Under 6 months notice – deposit retained. iv) 3 – 6 months the client will be liable for 80% of the facilities & services booked. v) Within 3 months the client will be liable for 100% of the facilities and services booked.
  - b. Conferences, Group Rooms etc. i) Over 3 months no charge will be levied. ii) 1 – 3 months the client will be liable for 80% of the facilities & services booked (‘facilities & services’ includes residential & non residential packages plus rental of equipment. iii) Within 1 month the client will be liable for 100% of the facilities and services booked.
8. **Health & Safety** – The client agrees to take ‘reasonable precautions’ to ensure that no damage or injury is caused. The client is responsible for the actions of their guests & contractors & any damage or injury caused by them.
9. **Orderly Conduct** – The client will conduct the event in an orderly fashion ensuring that no nuisance is caused & will comply with any request of the Hotel Management & abide by all applicable rules, regulations & policies.
10. **Damage** – The client must take reasonable precautions not to damage nor injure Hotel property or staff & is responsible for the actions of their guest & contractors for any such damage or injury.
11. **Additional Goods & Services** – The client agrees to pay the Hotel charges for any extra goods & services provided at their request or any person purporting to have the requisite.
12. **Food & Beverages** – No food or beverages may be brought into the Hotel for consumption. Except wedding cakes or with written agreement from the Hotel.
13. **Exhibitions & Displays** – No stands, displays, signs or other equipment may be erected on the premises without prior written agreement by the Hotel.
14. **Equipment** – a) The client must obtain the Hotel’s written agreement to the use of all materials brought onto the premises by themselves or a third party. All equipment must comply with all current regulations. The client will be liable for any damage or injury which arises out of the use of the equipment. b) The client agrees to pay the Hotel charges for all electricity used additional to normal heating, lighting, computer or fax line arrangements. c) The Hotel cannot accept responsibility for the client’s equipment. d) No incendiary nor explosive device may be activated under any circumstances within the Hotel or in the grounds.
15. **Advertising** – Any publicity for events at the Hotel must be agreed by the management & must be of a standard that reflects the quality of the Hotel.
16. **Prices** – Prices quoted are subject to variation up to three months prior to the function after which they may vary due to budget, VAT, inflation, currency variation or other reasons which are outside the Hotel’s control.
17. **Force Majeure** – If the Hotel is prevented or hindered from carrying out its obligations by circumstances beyond its reasonable control including (without prejudice to the generality of the foregoing) government intervention, strikes, labour disputes, accidents, acts of God, national, local disasters or war, then the Hotel’s liability to the client shall be no greater than the amount paid to the client by the Hotel in respect of the event.
18. **Agreement Non-Assignable** – The benefits under this contract are personal to the client & shall not be assignable or transferred by the client.
19. **Agreement Governed by English Law** – The contract shall be governed by all respects by English Law.
20. **General** – a) Any notices of invoice hereunder shall be duly served on either party if delivered to their address as last notified in writing to the other part hereunder. b) No oral representations nor agreements are recognized by the Hotel & the conditions of the contract can be modified only by a supplementary written contract. c) Any headnotes shall not form part of these conditions.
21. **Casa dei Cesari Hotel Management** reserves the right to cancel/change any information without prior notification.